

## **Full Time Position: Mac Food System Coordinator**

**30 hours/week; \$14.25/hour**

**First week of June to last week of August**

### **Description of the Mac Regenerative Food System Network (MRFSN) project**

Mac Campus and the surrounding area is home to several initiatives related to regenerative food systems. However, these projects remain unknown to many students and lack connectivity, integration and collaboration, which limits their potential and resilience. A participatory approach to connect these sustainable food-related projects is essential to create a greater sense of community around Mac and make a real difference in using the synergy of all the projects to create a local and sustainable food system. Moreover, this project aims to enhance the ecosystem services of these local networked initiatives, especially to improve pollinator habitat in the face of unprecedented insect decline.

The primary aim of the Mac Regenerative Food System Network (MRFSN) is to establish a network which integrates the different sustainable food-related initiatives and organizations around Mac Campus. This will effectively create a local regenerative food system that will offer habitat to native wildlife, including beneficial insects and pollinators, and foster symbiotic relationships between these various associations. The community stakeholders with which we will foster collaboration and construct a more resilient food system around Mac include: the Macdonald Permaculture Showcase Garden (MPSG), the McGill Student-Run Ecological Gardens (MSEG), the McGill Senneville Food Forest, SymbioSyn & Kahnawà:ke, the McGill Apiculture Association (MAA), the Fruit Tree Bike Path, John Abbott College (JAC), and the Gardenvale Permaculture Garden.

The Mac Food System Coordinator and Mac Gardens Supervisor will work together to lay the groundwork for the establishment of a perennial network between the different clubs/associations/stakeholders listed, with a designed structure for membership, regular meetings, and collaborations, after which the (MRFSN) will be sufficiently established to be continued by the team of stakeholders in future years.

### **Position description:**

The Mac Food System Coordinator will be responsible for establishing and coordinating the Mac Regenerative Food System Network (MRFSN). The person will focus on facilitating the integration and collaboration between our partners and stakeholders, including maintaining strong relationships with different related initiatives through meetings, workshops and co-hosted events. They will aim to create a new community around the project, made up of already existing but fragmented parts.

### **Practical information:**

The work will take place in Sainte-Anne-de-Bellevue, in Montreal's West Island. The employee will be co-supervised throughout the summer by both members of the McGill Permaculture Club and Caroline Begg, Faculty Lecturer at McGill. The position is 30 hours/week from June to end of August (13 weeks) and paid \$14.25/hour. This position was made possible thanks to the Sustainability Projects Fund at McGill. The position tasks are subject to minor changes, as the program is still in development.

### **Tasks include:**

- Creating a plan for the future continuation of network.
- Facilitating the co-drafting of the entity's mandate, membership requirements and constitution of the MRFSN.

- Contacting all stakeholders set up individual meetings with them assessing their needs; organizing the monthly stakeholder meeting.
- Creating and maintaining a Facebook page, Instagram page and website for the MRFSN, and sending out a weekly newsletter.
- Maintaining open communication with stakeholders and partners and encourage the co-facilitation of events and workshops.
- Recruiting volunteers through many networks and developing a process for sharing and rotating volunteers equitably between the different initiatives under the MRFSN umbrella.
- Organizing the weekly seminar series and community potlucks, advertised to all stakeholders and the community.
- Participating in planning Pollinators Week and the 9<sup>th</sup> McGill Annual Indigenous Awareness Week.
- Networking with professors and community members about hosting classes or events in the Outdoor Classroom.
- Ensuring institutional memory and is passed on through diligent record keeping and organized and accessible archives.
- Extensive networking with all sustainability-related initiatives at McGill (even if they are not partners).

### **Qualifications:**

- A people person - must excel in networking and creating and maintaining strong relationships and partnerships with stakeholders.
- Good communication skills.
- Reliable, responsible and works well independently.
- Must be ready to work outside regardless of the weather.
- Must be available from June to beginning September.
- Must speak English and French.
- Must have some prior knowledge of sustainable agriculture, permaculture or gardening.
- \*Driver's license and car are assets.
- \*Being a returning McGill student is an asset.

### **Learning opportunities:**

- Gain experience in establishing and coordinating a network of stakeholders and partners.
- Gain a deeper theoretical and practical understanding of sustainable food systems, permaculture and gardening.
- Gain experience in project management, working in a team and independently.
- Gain experience working with people from different backgrounds and building consensus.

### **How to apply:**

Fill out the Google Form here:

[https://docs.google.com/forms/d/e/1FAIpQLSfy9n8AdrL3o9X8q3vCugyYGgH9ujMnn5CZXkdR8ry-gsfMRO/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSfy9n8AdrL3o9X8q3vCugyYGgH9ujMnn5CZXkdR8ry-gsfMRO/viewform?usp=sf_link)

Deadline to apply: **Wednesday May 22nd, 2019 midnight**

If your application is retained, it will be shortly followed by an interview in the week of May 27th to 31st. Training will be provided to selected candidates.

For any questions, do not hesitate to contact us: [mcgillpermacultureclub@gmail.com](mailto:mcgillpermacultureclub@gmail.com)