



**Macdonald Campus Students' Society**  
Association des Étudiants du Campus Macdonald  
COUNCIL AGENDA

An extraordinary meeting of the Council of the Macdonald Campus Students' Society will be held on **July 2nd, 2021 at 5:30PM** via Zoom.

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Present: Chloe Garzon, Sean Clarke, Natalya Audi, Alex Audi, Shannon Huo, Defne Helvacioglu, Anais Pierre-Estime, Jacqueline Bede, Imad El-Nawam, Shariq Imran, Karl-Antoine Hogue, Jacques Gross,

Regrets: AESUS, DHNUS, FSA, FMT, MCGSS, SSMU, Joelle

Estimated Time with current items: 30-45 minutes

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### 1. Informational Items

a. Background surrounding this meeting:

i. Current MCSS website:

- Outdated;
- Needs to be a platform students can rely on to access information about the campus and its' services;
- Currently is not meeting these requirements and has been in need of an update for some time;
- Current website for reference: [here](#);
- Will need dedicated pages for Landing Page, Frosh, the new Ceilidh Restaurant as well as provide a wealth of information surrounding campus activities, services, clubs, and more;
- Needs to meet current website and user experience standards (currently is not).

- ii. Members of the Executive Council have been working with current host and third party website designers: [mymediacreative](#) to develop a plan in transforming the current website into what it needs to be. We are at the stage of making a decision with the web designers on the package we will go with as well as the expense we are willing to incur for this project. **For this we will require councils' approval.**
- iii. The [pitch](#) provided to MCSS from the third party web designers is linked for review.



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COUNCIL AGENDA

- iv. **In the event that there aren't enough members of the council present at this meeting to pass a vote, the minutes and a voting form will be sent out to all council members which must be received by July 5th, 2021 @ 11:59pm**

**2. Discussion Items**

- a. Budget for this project
- i. Estimated cap at \$6000.00
- b. Desired Outcomes
- i. User friendly and aesthetically pleasing;
  - ii. All information regarding Mac Campus is centralized and accessible;
  - iii. Frosh and Ceilidh (special pages) are cornerstones of the much anticipated return of students to Mac Campus;
- c. Decision on a package presented to us in the [web design pitch](#)
- i. Suggested Package No. 1 at estimated cost of \$4900 + tax providing 3 specialized pages (Landing page, Frosh, Ceilidh) as well as three template pages for all other pages on the website.
  - ii. Third party designers have expressed room for negotiation (potentially on price or by adding a specialized page to the package (mouthpiece/posterboard type page would be good).
- d. Project Timeline:
- i. Available in the [design pitch](#)
  - ii. Proposed timeline already passed: **hence the urgency of this meeting**

**3. Voting Items**

- a. Do council members approve moving forward with the new MCSS website and design?
- i. Yes/No
  - ii. **Unanimous in favor**

**4. Minutes Recorded by: Nik (TBD)**

**5. Informational Items**

- a. Background surrounding this meeting:
- i. Current MCSS website:
    - Very outdated, has not been updated in awhile



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COUNCIL AGENDA

- Will need to brainstorm what needs to be added
- ii. The pitch provided to MCSS from the third party web designers is linked for review.
  - Using a group that has mcgill connection and fair price
  - Looking to have a larger connection w students
  - Dedicated pages for frosh, ceilidh, and mcss.
  - 3 different options, choosing the most intensive and expensive option.
  - Willing to speed up process for frosh
  - Sean and Chloe spoke w Joelle and she is fine using the software, the company will also be able to train joelle.
  - Frosh website might be integrated, might not
  - Will sub societies info be linked as well.
  - Include a hashtag for events so that they are all together, be able to filter by hashtag
  - Jacquie introduced the idea of peer mentoring, will meet w chloe to discuss
  - People agree that a simple website would be best.
  - Using a new domain which is cheaper than the older one.

**Discussion Items**

**b. Voting Items**

- i. Do council members approve moving forward with the new MCSS website and design?
  - Yes/No
  - **Unanimous in favor**